

AM AHLATHI MUNICIPALITY



DRAFT

**ANNUAL REPORT
2009/2010**

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1.2. MUNICIPAL MANAGER'S STATEMENT

Each municipality and each municipal entity must prepare an annual report for each financial year in accordance with Section 121 of the Municipal Finance Management Act No. 56 of 2003 and Section 46 of the Municipal Systems Act 32 of 2000. The purpose of the annual report is:

- to provide the record of the activities of the municipality;
- to provide a report on performance in service delivery and against the budget;
- to provide information that supports the revenue and expenditure decisions made and
- to promote accountability to the local community for decisions made.

The overview of the annual report indicates substantial efforts made by the municipality in improving service delivery and in addressing issues that were raised by the Auditor General in the 2008/09 financial year.

Amahlathi Municipality has established an internal audit unit as required by Section 165 (1) of MFMA. The initiative was strengthened by the appointment of an internal auditor in March 2010. This has resulted in the following improvements in risk and financial management:

- Risk assessment plan and policy were adopted,
- Internal Audit Plan,
- Fraud and anti-corruption plan is approved,
- Amahlathi Internal Audit Charter,
- Risk Management Strategies.

The progress on the migration from IMFO to GRAP is also another progress that deserves to be mentioned in this statement, and the annual financial statements for the year under review are therefore prepared in accordance with Generally Recognised Accounting Practice (GRAP).

A number of critical vacant positions were advertised and filled however, the municipality is still experiencing serious challenges in attracting scarce skills such as information technology specialists.

In order to exercise its executive and legislative authority, Amahlathi Municipality reviewed and adopted the following financial, human resource policies and by-laws, namely:

- Recruitment and selection policy,
- Credit and debt control policy,
- Subsistence and travel policy,
- Indigent support policy and by-law.

Despite the political upheaval which occurred, there has been a tremendous collective effort by both management and council during 2009/10, with the prime challenge to improve the service delivery and financial management.

Let me take an opportunity to thank management, staff and Council for their commitment in providing quality services, sound financial management, dedication and teamwork in making Amahlathi municipality a success story.

.....
F.M SHOBA
MUNICIPAL MANAGER

1.3 OVERVIEW OF THE AMAHLATHI MUNICIPALITY

1.3.1. Extent of Amahlathi Municipality

Amahlathi Municipality is located in the mid section of the Eastern Cape Province and forms part of the eight Local Municipalities under Amathole District Municipality. The area includes Stutterheim, Cathcart, Keiskammahoek, Kei Road, Frankfort, and portions of villages of King Williams Town and Tsomo. The Amahlathi Municipality covers approximately 10,000 square kilometers.

The Amahlathi Municipality area is comprised of 20 wards and is characterized by a range of settlement patterns and associated land uses, including formal urban areas, formal and informal rural settlement areas, and extensive, privately owned farmland.

The population of 142,525 for the Amahlathi Municipality is derived from information provided by the community survey conducted by Statistic South Africa in 2007, however, it is of great concern to the Municipality that the population estimates generated by official publications provide lower population figures for the Amahlathi area than the Municipality itself estimates.

1.3.2. Socio-economic Characters

Amahlathi Municipality is characterized by a range of mountains which beautifies the area for tourism attraction and is home to forest plantation.

The Municipal area contains a vast majority of population living in the rural areas and far rural areas. The density of population varies from area to area. A large portion of the people living in the Amahlathi area live in poverty and it is estimated that this equates to approximately 70% of the population. A large number of persons are unemployed and unskilled. A majority of the population depends on state pension and welfare as primary sources of income.

In terms of the economic profile of the area it contains a few large industries as well as smaller undertakings and consists of an agricultural sector. The large timber plantations in and around the area create a substantial source towards the economy.

1.3.3. Special Programmes Unit

A Special Programmes Officer was employed to facilitate the integration and mainstreaming of the marginalized section of our population by developing programmes that will benefit youth, people with disabilities and women. This unit also assists the municipality in monitoring the implementation of all programmes that are addressing the past atrocities of apartheid. The unit also assists in formation of community structures that are composed of designated groups for them to assist in the development of programmes that will benefit them. It is also the role of the public to ensure that public participation is enhanced across all departments.

1.3.4. Spatial and Land Use Overview.

There are distinctive differences in the spatial patterns of development within the area. The urban complexes of Stutterheim and Cathcart dominate the urban settlement pattern. The area is dominated by a number of smaller settlements, communal land area where dispersed rural settlements are the dominant pattern. The municipality also includes areas where extensive forestry and agricultural land holdings are the norm.

1.3.5. Environmental Overview

The Amahlathi Municipality has various conservation-worthy areas such as wetlands, river systems, dams, cultural sites and rare and endangered plant species as well as indigenous forests.

There are many areas which require remedial attention such as the eradication of alien vegetation, soil erosion control and areas which require special management such as pollution. The special and varied environment also presents many opportunities for economic development.

1.3.6. Electricity Reticulation and Distribution

The supply of electricity to the communities within the Amahlathi Municipality is vital so as to improve the living standards.

The Amahlathi Municipality is licensed to distribute electricity in the former urban areas of Stutterheim and Cathcart. ESKOM is responsible for all the distribution in the other areas.

Public lighting is undertaken by the Amahlathi Municipality subject to available funding in an attempt to create a safer environment for all communities.

1.3.6. Roads

The Amahlathi Municipality is responsible for an estimated 2 000 kilometers of roads. This has a large impact on the finances as no subsidies are received. The minimal availability of machinery also hampers the provisions of sustainable services.

1.3.7. Solid Waste

The Amahlathi has two licensed waste disposal sites with a life expectancy of 15-25 years, namely Stutterheim and Keiskammahoek.

1.3.8. Land and Housing

The objective of the unit is to ensure accessibility to land through Land Reform Programmes and the provision of adequate and sustainable housing in line with RDP standards. There is a large backlog in the supply of houses to the needy.

1.3.9. Traffic and Licensing

The Amahlathi Municipality undertakes the testing of learners and drivers licenses at a recognized testing centre. All learners and driver's licenses as well as conversion of driver's licenses are also undertaken at this centre.

The Traffic Department also has a fully fledged Motor Vehicle Registration Department linked to the e-NATIS System.

Added thereto it is also a functional road-worthy station. This facility alleviates the previous inconvenience caused whereby the community had no other alternative but to travel to either East London or King William's town to obtain the relevant services required e.g. vehicle road worthy testing.

1.3.10. Council

The municipality has 40 Councillors (20 Proportional Representation (PR) Councillors, and 20 Ward Councillors). The Speaker chairs council meetings. The Council has a formal set of Rules of Order to guide proceedings during Council meetings. Council meetings are held bi-monthly, but if urgent issues need to be considered, special meetings are called.

During 2009/10, four ordinary council meetings and 5 Special Council meetings were held. During this period, 21 Councillors were expelled, reinstated and expelled again in July 2010.

1.3.11. Executive Committee

Amahlathi municipality has 7 Executive committee members (Mayor and 6 Portfolio Heads). The Executive committee sits monthly to consider reports of standing committees. 8 Ordinary Executive Committee meetings and 7 Special Executive Committee were held during 2009/10. 5 of the Executive Committee members were expelled in July 2010.

1.3.12. Standing Committees

There are six standing committees of Council. Each standing committee is chaired by Executive Committee member. Standing Committee meetings are held every month.

1.3.13. Administration

The administration is headed by the municipal manager and the following departments:

- Finance,
- Corporate Services,
- Strategic Planning,
- Community and Protection Services and
- Engineering Services.

1.4. EXECUTIVE SUMMARY

1.4.1. Vision

The Amahlathi Municipality as an integrated unit shall become the model of Community Empowerment, participative management and a transformed and productive Municipality.

1.4.2. Mission

The Amahlathi Municipality in partnership with the community shall create sustainable and better services for all; improve communications, emphasise the better usage of resources and provide infrastructure and build investor confidence.

1.4.3. Values

In implementing the above, the Amahlathi Municipality subscribes to the following values:

- Team work / Trust / Honesty / Responsibility / Dedication;
- Value and acknowledgement of the individual;
- Integrity / Work Ethics;
- Transparent and Clean Government;
- Tolerance / Understanding / Good Leadership;
- Accountability / Value for Money / Efficiency and Affordability; and
- Developmental Local Government striving for effectiveness and Performance.

1.4.4. Guiding Principles

In carrying out its functions the Amahlathi Municipality has been committed to:

- Co-ordination with other spheres of government;
- Maximise participation of the community;
- Recognise the social needs of all communities;
- Sustainable Socio-economic, Environmental and Political Development;
- Provide necessary infrastructure within its means;
- Build Investor confidence.

1.4.5. Oversight Function

The Council and Section 79 Committees play an oversight role and consider reports from the Executive Committee on the functioning of different portfolios and the impact on the overall objectives and performance of the municipality.

The Oversight Committee was established by Council in 2008 in line with Section 33 and 79 of the Municipal Structures Act. It is a multi-party committee made up of non-Executive Committee Members and one member of the public/community. The committee adopted Circular 32 of National Treasury as its guiding document for its Oversight processes.

During the year under review, the oversight committee held meetings to deal with the oversight report, which was adopted by Council in accordance with Section 129 (1) of the Municipal Finance Management Act 56 of 2003.

1.4.6. Audit Committee

The Council appointed the Audit Committee in accordance with Section 166 of MFMA. The Audit Committee's term expired at the end of March 2009 and could not operate throughout the year.

The Council resolved to appoint Audit Committee members and Performance Audit Committee which were inaugurated on the 17 February 2010. Performance Audit Committee is composed of members of the audit committee with different chairpersons.

Audit Committee members are legislatively required to meet at least four times during the financial year. In the 2009/2010 financial year, the Amahlathi Audit Committee met on the dates below:

AUDIT COMMITTEE	PERFORMANCE AUDIT COMMITTEE
17 February 2010	30 April 2010
19 June 2010	
30 April 2010	

The Audit Committee was not operating for the full financial year, but during the months they were operating, the Audit Committee worked effectively with high degree of commitment to the Municipality.

1.4.7. Amahlathi Internal Audit Unit

Internal Audit Unit is a newly developed unit under the Directorate of the Municipal Manager's Office. The unit is currently being headed by 1 official who is not at a Managerial level. The appointment was done on the 01 March 2010. The following is work in progress that has been developed and audits that were performed since the establishment of the unit:

- Amahlathi Internal Audit Charter
- Risk Management Strategies
- 2009/2010 Amahlathi Risk Assessment
- 2010/2011 Risk Based Internal Audit Plan
- Follow – up Audit Traffic Services Department
- Follow – up on issues raised by the Office of the Auditor General

2. PERFORMANCE HIGHLIGHTS

Key performance indicators are reviewed annually after situation analysis phase in order to make sure that they are in line with National targets. IDP Objectives and Strategies are also reviewed at this stage. The key focus areas are clusters which are as follows:

- Institutional and Finance,
- LED and Environment Cluster,
- Infrastructure and Service Delivery Cluster

- Social Needs Cluster.

The performance highlights below are based on the National Key Performance Indicators in Chapter 3 of Amahlathi Municipal IDP.

2.1. INSTITUTIONAL AND FINANCE CLUSTER

The key focus areas in the Institutional and Finance Cluster include institutional issues such as administration, procurement, human resources, budget and treasury, internal auditing, information and communication technology, communications, councillor support and housing and estates administration.

2.1.1. Supply Chain Management unit

The municipality has a functioning supply chain management unit. This unit is able to monitor if procurement procedures are followed and adhered to. The unit frequently report on tenders and performance of contractors and advise the procurement committees.

2.1. 2. Budget and Finance Management Reform Programme

Five interns are appointed within the Budget and Treasury Office to undertake training in municipal financial administration and management. Financial reforms on the reporting requirements in terms of the MFMA have been implemented.

2.1.3. General Valuation

A General Valuation of all properties within the Amahlathi Municipality has been completed. The General Valuation and Property Rates Act were implemented with effect from 01 July 2009

2.1.4. Housing

The objective is to reduce housing backlogs by half by 2014. The housing programme is dependant on finance made available by the Department of Housing. Three projects were earmarked for 2009/10. Thubelitsha was appointed to undertake the building of approximately 1100 houses in Mlungisi, Kati-Kati and Masincedane. This firm has failed and the Department of Housing has now taken over the project. No progress was made with acquiring of funding for additional projects from Province. The biggest drawback is the allocation of funding and approval of projects

2.1.5. Maximum Usage of Land and Department

The objective for 2009/10 was to undertake three surveys of rural areas, start with zoning schemes and conveyance of 99 year leases to full title. Three surveys have commenced in Tembani, Mxhalanga and Cwencwe. To date R681 050 has been spent

of the amount of R1 126 800 representing approximately 60%. A delay has occurred as a result of the difficulties in getting state land released which will form part of the survey. The appointed conveyancer of the 99 year leases has the first batch of fifty to effect title deeds.

2.1.6. Institutional Objectives

- The Employment Equity Plan has been drawn up and accepted by all parties;
- Workplace Skills Plan has been submitted in time;
- 59 officials and 16 councillors received training in 2009/10 financial year;
- 100 ward committees were trained in 2009/10;
- 5 Financial interns appointed for financial training;

2.2. LOCAL ECONOMIC DEVELOPMENT & ENVIRONMENTAL CLUSTER

- Craft Mania event at a cost at R260 000;
 - 200 crafters benefited from craft mania;
 - 360 jobs were created during cleaning campaign;
 - 516 jobs were created during 2009/10 through MIG projects;
 - Acquisition of 20 goats and seedlings at R224 000;
 - Visitor's information centre has been established in Keiskammahoek and identified in Cathcart for promotion of tourism at Amahlathi;
 - Stutterheim and Mlungisi development which has been funded by National Treasury with an amount of R87 million;
 - Amahlathi Municipality together with ASPIRE & Thina Sinako have co-funded Keiskammahoek fresh produce market EIA with an amount of R1, 2 million;
 - Tractor programme is proving to be a successful programme which communities are directly benefiting from;
 - Amahlathi Municipality took an initiative to provide the skills required by economy and also promote the small-medium enterprises by implementing the following programmes;
-
- 80 Co-operatives were trained by SEDA in business management;
 - Department of Sport Arts and Culture funded us by the amount of R30 000 for material.

2.3. INFRASTRUCTURE AND SERVICE DELIVERY CLUSTER

The financial year for 2009/2010 had its normal challenges. The limited funds machinery and staff have made it difficult at times to deliver the services expected of us from the public, but even with all the constraints that we had, the annual targets set out in the SDBIP and performance scorecard, have been met.

2.3.1. Transport System

Transport stakeholder meetings took place every 3 months; we were able to meet our target of 4 meetings for the year.

2.3.2. Roads and Storm-water

A blading program took place and blading of roads in the wards was done. In total a proposed target of 240km was set, but due to less breakages and an additional grader we managed to exceed the target and bladed 568km.

Potholes (tar roads) were repaired. This is an on-going program. We had a proposed target of 600. This target was exceeded and 649 potholes were filled. This was mainly due to motivation of staff, better supervision through an acting supervisor, checking and supervising the work.

All storm-water gutters and manholes were cleaned. This is on-going and two teams are used to clean out storm-water.

2.3.3. Municipal Buildings

There is continuous maintenance being done on the Municipal Building, some repair work is minor and other more major. This maintenance is done by making use of small contractors, living in the Amahlathi area. Areas where maintenance was done are Ward 5 and Ward 17.

2.3.4. Electricity

The department is very small. It has been working under-staffed for a long time. There is a shortage of skilled workers in this field. The electricity section is battling to get through all the maintenance work that has to be done. Due to this, one electrician post and 2 assistant posts have been filled as from 1st July 2010.

Meter replacements have been done, where faulty meters are replaced so that losses can be cut to the minimum. Losses have come down from 17% to 16%. Defaulters are being disconnected on a monthly basis. There are only a few, (i.e. ±100) conventional meters left in Amahlathi, which results in only a few disconnections, 18 for the year. Consumers having disconnections are being changed to prepaid meters.

Tampering (vandalism) of electrical meters is being dealt with and taken very seriously. The Electrical Department is busy with replacing all seals on meters with a new tamper proof seal, which will make a huge improvement.

Streetlights are checked on a regular basis. Where streetlights are reported not working, they are being repaired within 7 days.

The new electricity connections in the rural areas are done by Eskom, and this year 3 500 new connections were done. 1 168 Connections have been done in various wards in Keiskammahoek, and 2 332 connections in Tsomo area, ward 13.

Free basic electricity is carried out with the help of Eskom. This year, additional 14 674 households received free basic electricity. The implementation of free basic electricity is a high priority of the municipality and each financial year more funding is made available by the municipality and the target of 12 000 households has been exceeded.

The Electrical Department of the municipality has a signed agreement with Eskom (SLA) in place. This is done every 3 years. The D.M.E. has appointed a service provider that is responsible for the REDS implementation program. Amahlathi has given the go a-head for the section 78 Assessment to be done by the service provider.

The development of a master plan for electricity is being done currently by electrical engineering consultants, in conjunction with Eskom. It is not completed as yet. High mast lights were connected in Kubusie in 5 units, as part of MIG Project.

2.3.5. PROJECT MANAGEMENT UNIT (PMU)

The Amahlathi Municipality has a PMU Unit in place, falling under the Engineering Department. This unit is also subsidised by the Municipality as the 5% allocation from MIG is not enough to fund the unit.

The MIG funds for 2009/2010 from National Government was R17 072 000.00 for the Municipal Financial Year, of this 5% funded the PMU Unit.

PMU 5%	-	R	853 600.00	
Project amount	-	R	16 218 400.00	-100% expenditure, less VAT
<u>TOTAL</u>	-	R	17 072 000.00	

The project amount was R16 218 400.00 of this 100% was spent which equals R14 504 586.15 which is less VAT (VAT is claimed back). Please see attached schedule.

2.3.6. Capital Projects

All Capital Funded Projects in the Engineering Department were undertaken as follows:

I. Cemetery

A “Startmun” Electronic Data Software management program was purchased. This is a common/standard cemetery management program used by various municipalities. The information of Stutterheim and Mlungisi cemeteries is captured for future reference and management purposes.

II. Public Works

Resurfacing tar roads (Phase two completed, Mlungisi Bus Route), Wards 15 and 16.

A Portable Air Compressor was used to do the tarring. With the saving on the compressor, we purchased a new high pressure cleaner for the workshop.

III. Electricity

- High voltage switch gear
- Upgrade/new streetlights
- H/V line replacement
- LT Infra lines
- Tools and equipment
- Bakkie
- For expenditure on capital budget, see attached schedule

2.4. SOCIAL NEEDS CLUSTER

Key performance areas

Our main areas of focus are:

- Provision of information;
- Support to education;
- Development and maintenance of a reading culture;
- Presentation and facilitation of developmental outreach programmes; and
- Equal distribution of facilities, services and programmes throughout Amahlathi.

Services:

The municipal libraries are offering various services in support of the above –mentioned performance areas:

- General information;
- Assistance with school projects;

- Reference facilities;
- Study facilities;
- Community information;
- A wide variety of books (including fiction, non-fiction, books for newly literate readers, large-print books, and books in foreign and indigenous languages), CD's, CD-ROMS and videos;
- Facilities for the blinds Daisy tapes and players;
- Magazines and newspapers;
- Internet and PC use;
- A photocopying service;
- Story hours and holiday programmes; and
- Item reservation and inter-library loans.

Other services offered are:

- Youth development programmes;
- Literacy classes and ABET;
- UNISA material;
- Fax and transparency services;
- Tape aids for the visually impaired;
- Educational toys;
- Activity rooms and seminar rooms for hire;
- After-hours renewal service;
- Art gallery;
- Information packages;
- Amahlathi Information collection;
- Cuttings collection; and
- Laminating

Borrowing items from the library

The members are issued with library cards which they may use at any library of the Amahlathi Municipality.

- They may borrow six items for two weeks.
- May extend the loan period on all items twice (in person or by telephone). If another borrower has made a special request for a book they have, it will not be renewed.
- They may request a longer loan period if they are going on holiday.

Achievements in 2009/10 include:

- Successfully implemented a prison services and distributed about 130 books;
- Juvenile and the youth were the most beneficial, over a thousand juveniles together with their parents attended our literature and cultural programmes

including book discussions and competitions where we always promote the use and importance of our libraries and showcasing the importance of being a member;

- Stutterheim library was selected as one of the libraries in the Eastern Cape that were to provide the services to the blind and visually impaired people, by making available technology and reading material;
- Stutterheim library again has been nominated as the testing station and the training station in the Eastern Cape, for a new system which will be implemented towards the end October 2010 in all libraries.

In-house use of library material

It becomes more significant to indicate the in-house use of library material when the performance of a library is measured in total. Statistical records kept by Amahlathi libraries indicate the in-house use of the library material as 43% non-fiction material, 59% juvenile non-fiction items and 64% periodicals (magazines and newspapers).

Literacy training and support services

Our libraries are committed to rendering library and information services to the total community which includes support services to literacy actions. During 2008/09, 98 literacy training classes were held in the Amahlathi libraries and in 2009/10, 115 classes were held and 15 learners graduated at a Provincial event held in Kei Mouth in September 2009.

Government Information Service

This service which was implemented in 2000 at 12 libraries to make government information as a specific collection available to communities was extended to an additional 11 libraries and new promotional material on the service were put up in libraries. In 2009/10 -36 documents were utilized to answer enquiries on government information. 24 Documents utilized were on information of National Departments and 12 on information of Provincial Departments.

3. HUMAN RESOURCES AND ORGANIZATIONAL MANAGEMENT

3.1 A Break Down of Posts per Department and Divisions

DEPARTMENT	NO. OF POSTS PER DIVISION	TOTAL	FILLED
Office of the Mayor	Secretary	1	1
Office of the Speaker	Secretary	1	1
Executive Services	Municipal Manager	1	1
	Secretary: Municipal Manager	1	1
	Cleaner Messenger	5	5

Corporate Services Admin Unit	Administration Manager	1	1
	General Manager	1	1
	Senior Administrative Officer	1	0
	Administrative Officer	3	0
	Typist	2	2
	Receptionist	1	0
	Archives and Filing Clerk	1	1
	Duty Driver	2	1
	Housing & Estate Officer	1	0
	Senior Housing Clerk	2	2
	Housing Clerk	1	1
Human Resources Unit	Human Resource Officer	1	1
	Personnel Officer	1	0
	Salaries Clerk	1	1
Finance	Chief Financial Officer	1	1
	Secretary	1	0
	Assistant Manager	1	1
	Expenditure Accountant	1	1
	Principal Clerk	1	0
	Creditors Clerk	1	1
	Project Clerk	1	0
	Budget Clerk	1	0
	Income Accountant	1	1
	Senior Clerk Debtor	1	1
	Credit Controller/ Debt Collector	1	1
	Enquires Debt Collection	1	0
	Enquiries Clerk	2	2
	Finance Clerk	2	2
	Cashier	3	3
	Procurement Officer	1	0
Admin Assistant	1	1	
Engineering	Engineering Service Manager	1	1
	General Manager Engineering	1	1
	PMU Manager	1	1
	Engineering Technician Contract	1	0
	Technical Clerk Data Capture	1	0
	Secretary	1	0
	Engineering Technician Civil	1	1
	Supervisor Roads&Stormwater	2	1
	Gravel	10	6
	Heavy Machine Operators	1	1
	Truck Driver	3	3
	Tractor Driver	8	5

	General Workers	1	1
	Supervisor Roads & Storm Water Tar	2	2
	Tractor Driver	1	1
	Bomag Operator	8	6
	General Workers	1	1
	Cleaner Messenger	1	1
	Supervisor Park & Garden	2	2
	Tractor Driver	13	11
	Machine Operators	3	1
	General Workers	1	1
	Caretaker		
Keiskammahoek	Supervisor Keiskammahoek	1	0
	Tractor Driver	1	1
	General Workers	8	5
Cathcart	Supervisor Cathcart	1	1
	Caretaker	3	3
	Tractor Driver	2	2
	General Workers	8	4
	Senior Electrician	1	1
	Handy Man/ Metering	1	0
	Assistant Metering	1	1
	Electrician	1	0
	Artisan Assistant	2	0
	Street Light Handy Man	1	1
	Assistant	1	1
	General Workers	3	3
Kei Road	Tractor Driver	1	0
	General Workers	4	2
Protection Services Unit	Assistant Manager	1	1
	Receptionist	1	0
	Division Traffic: Traffic Chief	1	1
	Senior Traffic Officer	1	0
	Traffic Safety Officer	1	0
	Traffic Officer Grade 11	4	3
	Traffic Officer Grade 111	2	0
	Traffic Warders	2	0
	General Workers	1	1
	Motor Vehicle Reg. Clerk	2	1
	Drivers Licence Clerk	1	1
	Enquiries Clerk: Radio Control	1	1
	Cleaner	1	1
	Division Fire: Fire Rescue Officer	1	0
	Fire Attendants/ Fire Volunteers	1	0

Community Services Unit	Chief Professional Nurse	1	1
	Senior Professional Nurse	3	1
	Professional Nurse	8	6
	Clinic Assistant	3	3
	Senior Worker Clinic Cleaner	3	3
Library	Librarian	1	1
	Assistant Librarian	5	5
	Library Assistant / Cleaner	2	2
	Cleaner	4	2
	Museum Curator	1	1
Environment	Supervisor Environment Services	1	0
	Pound Master	1	1
	Ranger	1	1
	Commonage Workers	3	3
	Solid Waste Site Operator	1	0
	Solid Waster Site Worker	1	1
	Refuse truck driver Supervisor	2	2
	Refuse Tractor Driver Supervisor	2	1
	Refuse Workers	20	14
	Street Sweepers	7	6
	Workers Toilets	4	4
Strategic Planning	Strategic Manager	1	1
	Assistant Manager	1	0
	Admin Clerk	1	0
	Secretary	1	1
	IDP Officer	1	0
	SPU Officer	1	1
	LED Officer	1	1
	Vic Tour Operators	2	0
	Tractor Drivers (Contract)	3	0
	IT Specialist	1	0
	Communication Officer	1	0
	Cleaner Workers Toilets	1	0
			252

The following training programmes were implemented for this financial year 2009/10:

COURSE	NUMBER OF PEOPLE TRAINED	AMOUNT
Chain Saw Operators	12	R35 500.00
Weed Eater Operators	8	R18 000.00

Heavy Duty Driving	10	R30 000.00
Hydrolic Crane Operator	4	R35 000.00
High Voltage	2	R12 000.00
Dispensing Licence	3	R20 000.00
Advanced Local Government Law & Admin	2	R24 000.00
Leaner Traffic Officer	1	R42 225.00
Policy Development	32	R19 380.00
Effectively Enhancing the Role of SDF	1	R9 678.60
Ward committee training by LGSETA	10	Funded by LGSETA
Ward committee training by Amahlathi municipality	43 and 57 outstanding	300 000,00

3.2. Municipal Manager and Section 57 Manager's Positions

	Position	Number of approved and budgeted post per position	Filled posts	Vacant posts
1.	Municipal manager	1	1	0
2.	Corporate service manager	1	1	0
3.	Finance manager	1	1	0
4.	Service delivery manager	1	1	0
5.	Strategic community and protection service manager	1	1	0

3.3 Technical staff registered with professional bodies

Technical Services	Total number of technical service Manager	Total number registered in the accredited professional body	Total number pending registration confirmation in the accredited professional body	Total number not yet registered in the accredited professional body
Service delivery	1	0	0	0
Electricity	1	2	0	0
Project Management	1	0	0	0

3.4. Pension and medical aids to which employees belong

Names of Pension Fund	Number of members	Names of Medical Aids	Number of members
Cape Joint Retirement Fund	17	Bonitas	56 including Councillors 39 excluding Councillors
SALA Pension Fund	50	Key Health	9 and 3 Pensioners
SAMWU Provident Fund	109	L.A Health	11 including Councillors 10 excluding Councillors
		SAMWU Med	7